

SCHEDULE 1

PRO-FORMA SASREA SECTION 8(1) & 8(4) APPLICATION

(Application for an Annual Existing Stadium or Venue Safety Certificate addressed to Local Authority)

LETTERHEAD OF STADIUM OR VENUE OWNER/OPERATOR OR FAILING IT AN EVENT ORGANIZER (OR CONTROLLING BODY IF PREPARING SCHEDULE ON BEHALF OF EVENT ORGANIZER)

The City/Municipal Manager
(INSERT NAME OF APPLICABLE LOCAL AUTHORITY HERE)

Per e-mail:

Facsimile:

Dear Madam

APPLICATION FOR ANNUAL EXISTING STADIUM SAFETY CERTIFICATE I.T.O SECTION 8 (1) & 8 (4) OF THE SAFETY AT SPORTS & RECREATIONAL EVENTS ACT, 2010 (ACT NO. 2 OF 2010) – (INSERT NAME OF STADIUM/VENUE HERE)

Please find set out below an application i.t.o. Section 8 (1) & 8 (4) of the Safety at Sports & Recreational Events Act (hereinafter referred to as "*the Act*") for an annual existing stadium safety and grading certificate:

SECTION 1 - STADIUM/VENUE DETAILS

- 1.1 Name of Stadium/Venue:
- 1.2 Physical Address of Stadium/Venue:.....
- 1.3 GPS Co-ordinates of Stadium/Venue:.....
- 1.4 Local Authority certified safe spectator capacity of the Stadium/Venue:
- 1.5 Date of first completion of Stadium/Venue
- 1.6 Date of issue of first Occupation Certificate:
- 1.7 The original planned lifespan of the Stadium/Venue as determined by a registered person:
- 1.8 Date(s) of completion of and description of any major alterations or extension to a Stadium/Venue:
- 1.9 Date(s) of completion of and description of any major repairs to a Stadium/Venue, including, but not limited to repairs relating to the structural integrity of a Stadium/Venue:
.....

1.10 Date of issue of previous annual existing stadium/Venue safety & grading certificate:

NOTE: Not applicable for first application:

(PLEASE FIND ATTACHED HERETO A COPY OF A COMMISSIONER OF OATHS CERTIFIED COPY OF THE ABOVE DOCUMENTATION)

1.11 Estimated spectator/attendee safe capacity of Stadium/Venue:
.....persons.

1.12 Stadium/Venue is/is not flood-lit (DELETE WHERE NOT APPLICABLE) at the following lux levels:

1.13 Stadium/Venue and it's respective precincts are/are not illuminated (DELETE WHERE NOT APPLICABLE) at the following lux levels:

1.14

1.15 Stadium/Venue has/does not (DELETE WHERE NOT APPLICABLE) have a permanent venue operation center in place.

1.16 Stadium/Venue has/does not (DELETE WHERE NOT APPLICABLE) have a permanent Public Address or Stadium/Venue sound system in place.

1.17 Stadium/Venue has/does not (DELETE WHERE NOT APPLICABLE) have permanent spectator/attendee seating in place.

1.18 Stadium /Venue has/does not (DELETE WHERE NOT APPLICABLE) have permanent event participant and spectator/attendee medical facilities in place.

1.19 Stadium /Venue has/does not (DELETE WHERE NOT APPLICABLE) have permanent measures in place to safely accommodate and facilitate the safe movement of persons who are physically challenged.

1.14 Briefly describe the nature of the events which are hosted at the Stadium/Venue together with a range of historical spectator/attendee attendance figures in brackets (please attach annexure if space below insufficient):

.....
.....
.....
.....
.....
.....

SECTION 2 - RESPONSIBLE PERSONS (Section 8(1) of the Act)

2.1 Stadium/Venue Owner : (Insert legal name if Stadium/Venue owner here)

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2.1.1 Contact Details:

- Contact Person :
- e-mail :
- Mobile No. :
- Telephone No (office):
- Postal Address :
- Physical Address :

2.2 Stadium/Venue Operator:

2.2.1 Contact Details:

- Contact Person: :
- e-mail :
- Telephone No (office):
- Mobile No. :
- Postal Address :
- Physical Address :

2.3 Safety Officer: (INSERT FULL NAMES OF APPOINTED STADIUM/VENUE SAFETY OFFICER HERE)

NOTE: May be a natural or juristic person

Contact Details :

- e-mail :
- Mobile No. :
- Landline No. :

SECTION 3 - CONFIRMATIONS

We confirm that:

- 3.1 We have/have not previously submitted an application for an annual existing stadium safety & grading certificate as contemplated in Section 8 (1) of the Act. (DELETE WHERE APPLICABLE);

3.2 I/We have/have not previously received an existing stadium/venue certificate from the (INSERT NAME OF APPLICABLE RELEVANT AUTHORITY HERE) as contemplated in Section 8 (4) of the Act. (DELETE WHERE APPLICABLE);

3.3 There is/is not a valid and current existing stadium or venue safety and grading certificate in place for the stadium/venue, as contemplated in Section 8 of the Act, which will still be valid on the day of the event (DELETE WHERE APPLICABLE);

IF NO CERTIFICATES REFERRED TO IN PARA. 3.3 (ABOVE) ARE IN PLACE; WRITTEN REASONS MUST BE SET OUT BELOW AS TO WHY SUCH CERTIFICATES ARE NOT IN PLACE:

.....
.....

3.4 The Stadium/Venue has a history of safety and/or security incident(s) where injuries; deaths or damage/loss to property re the general public has occurred:

YES/NO (DELETE WHERE NOT APPLICABLE)

If YES – please set out below a brief description of the nature and number of the incidents concerned:

.....
.....
.....
.....

SECTION 4 - SCHEDULE OF STADIUM/VENUE SAFETY INFORMATION /DOCUMENTATION IN SUPPORT OF THIS APPLICATION

Please find enclosed herewith the following current and valid safety information and documentation in support of our application for a Section 8 existing stadium/venue safety & grading certificate:

4.1 A current structural & structural dynamic safety certificate issued by a "registered person" as contemplated in Section 1 of the Act in respect of the Stadium/Venue;

4.2 A current electrical installation compliance certificate issued by a "registered person" as contemplated in Section 1 of the Act in respect of the Stadium/Venue;

4.3 A current fire safety and fire equipment installation issued by the local municipal fire department in respect of the Stadium/Venue;

- 4.4 A current safety & security installation (e.g. PA systems, electronic surveillance systems, automated evacuation systems, robust fenced perimeters; access control systems; Stadium/Venue illumination etc.) safety certificate issued by the local municipal fire department and/or local municipal disaster management department;
- 4.5 A current water & sewerage installation compliance certificate issued by a "*registered person*" as contemplated in Section 1 of the Act in respect of the Stadium/Venue;
- 4.6 A current mechanical system compliance certificate issued by a "*registered person*" as contemplated in Section 1 of the Act in respect of the Stadium/Venue;
- 4.7 A current and valid occupational health & safety certificate issued by the occupational health & safety department of the local authority;
- 4.8 A written estimate of the total safe event spectator/attendee capacity for the Stadium/Venue by a "*registered person*" as contemplated in Section 1 of the Act in respect of the Stadium/Venue;
- 4.9 A copy of a proper & comprehensive written emergency evacuation & disaster risk management plan for the Stadium/Venue compiled by a person who is qualified and experienced in the field of public facility safety, security & disaster risk management;
- 4.10 A copy of a current environmental protection compliance certificate issued by the local municipal environmental health department;
- 4.11 A copy of a current waste management compliance certificate issued by the local municipal waste management department;
- 4.12 A copy of a current health compliance certificate issued by the local municipal environmental health department;
- 4.13 A copy of a current gas safety & compliance certificate issued by the local municipal fire department;
- 4.14 A copy (WHERE APPLICABLE) of a current and valid certificate to trade or operate a business issued by the local authority;
- 4.15 A full set of lay-outs and plans (including cross-sections) of the Stadium/Venue.

SECTION 5 - EVENT RISK CATEGORIZATION RECOMMENDATION

We respectfully submit, with reference to all of the information set-out above, that the Stadium/Venue in respect of which this existing stadium/venue safety and grading certificate has been applied for should be issued with a existing stadium/venue certificate, by the Local Authority, as contemplated in Section 8(4), on the following basis:

1. (a) **Determined safe capacity of venue:**

Made up of:

Attendees/Spectators:

Support Staff:

(b) **Determined safe capacity of stadium**

(i) **HIGH RISK GRADING**

(a) **Seated Spectators in grandstand/spectator viewing areas only –**

.....

(b) **Spectators on pitch in concert or similar event mode -**

.....

(c) **Event Support Staff –**

.....

(ii) **MEDIUM & LOW RISK GRADING**

(a) **Seated & standing Spectators in grandstand/spectator viewing areas only –**

.....

(b) **Spectators on pitch in concert or similar event mode -**

.....

(d) **Event Support Staff –**

.....

2. **Level of Event Risk that can be hosted at stadium/venue:**

HIGH; MEDIUM & LOW. (DELETE WHERE NOT APPLICABLE)

We await your urgent consideration and issuing, to us, of the annual existing stadium and venue safety and grading certificates as contemplated in Section 8 of the Act.

Kind regards.

.....

For and on behalf & duly authorized by
(INSERT FULL LEGAL NAME OF STADIUM/VENUE OWNER/OPERATOR HERE)

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