



**MINUTES OF THE 16<sup>TH</sup> CAMPROSA AGM ON BOARD THE MSC  
"SINFONIA" AT 1630 ON WEDNESDAY 9<sup>TH</sup> NOVEMBER 2011:**

**1. Present:**

**Roland September      President**

**Dolf Engels              Vice President**

**John Tunstall            Executive Secretary**

**Michael Langley        Committee Member**

**Refilwe Mminele        Committee Member**

**Calicious Nawa           Committee Member**

**Willie Frankim          Committee Member**

**Derek Huebsch           Committee Member**

**Representatives from the following Universities:**

**University of Limpopo**

**Nelson Mandela Metropolitan University**

**University of the Free State**

**North West University**

**Witwatersrand University**

**Cape Peninsula University of Technology**

**Tshwane University of Technology**

**University of Cape Town**

**University of Botswana**

**Polytechnic of Namibia**

**Associate members:**

President (UCT):  
Vice President (NWU):  
Exec Secretary

R.September  
D.Engels  
J. Tunstall



**Masakhane Security**

**Orbis Security Solutions**

**Apologies: C.R. van der Westhuizen**

**Confirmation of Previous Minutes dated 5<sup>th</sup> September 2010:**

**Proposed by Willie Frankim, Seconded by Derek Huebsch and signed by the President without amendments.**

**President's Report:**

**The President stated that 2010 had many challenges but especially for those Institutions involved in the Soccer World Cup, however 2011 had also had new challenges such as holding this year's conference on board the MSC Sinfonia. Another was the progression of modern technology which has had an effect on Risk Management. Therefore the theme of the conference was the technological evolution within Institutions We had embarked on Cluster Workshops around the country and they have been hosted by the Central Cluster at NWU, The Eastern Cape Cluster at the George campus of the Nelson Mandela Metropolitan University and in the Western Cape at Old Mutual. The Workshop hosted by the University of Johannesburg was postponed to 2012. The University of Botswana had offered to host a Workshop in 2012 and host the annual conference in 2013.**

**The Executive Committee held quarterly meetings within Institutions holding Workshops and the President thanked the committee for making time to attend these meetings and the Workshops. A special thanks to Refilwe for championing the task of making the necessary changes to the Constitution. In conclusion, the success of this conference was due to the Speakers and the generosity of our sponsors namely:G4S, Sukema, Masakhane Security, Firespec, Powelltronics and Nashua/ Campus Copy and Print. Lastly the Committee had reappointed the Executive Secretary until the conclusion of the 2012 conference in September.**

**Financial Report:**

**The Executive Secretary circulated the Auditor's report which covered 2 of the 3 a/c's held by CAMPROSA, namely the Operations a/c and the Membership a/c. The Conference a/c was still operational for transactions and would be finalized after the**

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conference and audited. He explained that the financial year ran from 1<sup>ST</sup> September to 30<sup>th</sup> August.

As there were no questions the acceptance of the report was proposed by Kobus Potgieter of NWU and seconded.

#### Cluster reports:

Central Cluster chaired by Dolf Engels reported that they hosted the first Workshop in January which by all accounts was very successful. Some of the topics covered were Traffic Control, Emergency Services, Contamination, the Chase program and documentation.

SADC Cluster chaired by Calicious Nawa reported that he was busy contacting other Institutions in the SADC region but progress was slow. He would continue with his efforts and hopefully have more to report at the next AGM.

Northern Cluster chaired by Refilwe Mminele reported that no meetings were held in her region due to a number of factors. However she was hoping to have their first meeting in January or February 2012. She requested that priority be considered for a Workshop on the Northern Cluster in 2012.

Western Cape Cluster chaired by Michael Langley reported that unfortunately few regular meetings had been held but sub meetings were held to give direction in terms of the roles of responsibilities for Institutions. A Workshop was held in August with topics such as Traffic Legislation and SAPS relationship with Institutions. A further Workshop had already been arranged in conjunction with the Eastern Cape Cluster to be held in George in January 2012.

Eastern Cape Cluster chaired by Derek Huebsch confirmed the upcoming Workshop to be held in George hosted by Nelson Mandela Metropolitan University. He reported that his Institution had been working closely with Fort Hare University in setting up the composition of their security and doing risk assessments. There had also been contact made with Walter Sisulu University. He went to say that contact with Rhodes University was proving to be very difficult. SAPS in the Eastern Cape had extended their training facilities to NMMU whereby security staff had been sent on training programs specifically dealing with motor vehicle crime.

Free State Cluster chaired by Willie Frankim reported that the Free State University was the only member of CAMPROSA. CUT was having problems appointing people in Management positions and therefore there was no interest in joining CAMPROSA. He

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went on to say that he had contacted the University of Lesotho with no response at that stage.

#### **The CAMPROSA Constitution:**

The Constitution was circulated to all members two weeks before the AGM for comment. No comments were received and none made at the AGM. Adoption of the Constitution was proposed by Willie Frankim and seconded by Falaza Maluleke.

#### **Venue for the 2012 Conference:**

NMMU proposed that the Eastern Cape Cluster host the 2012 conference in St Francis Bay although no reconnaissance had been done. The members were informed that a number of Exco members had visited Sun City in September and were warmly received and managed to get a good deal to host the conference. Discussion followed on the subject of responsibilities of hosting the annual conference and it was proposed that Clusters could request the Exco to consider holding a conference in their area under the leadership of the Executive Committee. Further discussion followed and it was agreed that hosting a conference was a partnership between the Cluster and the Executive in organizing the event. It was also understood and agreed that the Cluster hosting the conference would propose the venue, speakers and sponsors and the Exco would in turn compile the budget and manage the overall event.

It was therefore approved that the 2012 conference would be held at Sun City in September 2012. The Eastern Cape Cluster would host the 2013 conference in St Francis Bay and the SADC Cluster host the 2014 conference in Botswana after evaluation by the Executive. Furthermore it was noted that the University of Botswana had offered to host a Workshop in Gaborone in 2012.

#### **General:**

It was proposed and agreed that in future conferences certificates of attendance be issue to delegates. A comment was made that the Clusters should give feed back to the Executive in advance of publication on the proposed program of topics for the conference. It was suggested that topics pertaining to common issues on campus should be discussed in Cluster Workshops and the conference topics should be professional presentations of general interest to Institutions as a whole.

The Duty President thanked the Executive Secretary for arranging the audit of the Society's accounts and the organization of this year's conference. The University of

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**Limpopo thanked JT for arranging membership and participation in the conference at the very last moment due to internal difficulties in their Institution.**

**The President once again thanked the Executive members for their dedication and hard work throughout the year.**

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**Executive President**

**Roland September**

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**Executive Secretary**

**John Tunstall**

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